

## DUAL CREDIT AGREEMENT

between

**BRAZOSPORT COLLEGE**

and

**COLUMBIA-BRAZORIA INDEPENDENT SCHOOL DISTRICT**

### A. DUAL CREDIT COURSES

The faculties and administration of **Brazosport College** and **Columbia-Brazoria Independent School District (ISD)** have reviewed the curriculum requirements and standards for each college course in Appendix A and have found that successful completion of the college curriculum identified should provide mastery of the Knowledge and Skills set out by the Texas Education Agency for the related high school course or courses.

The materials reviewed include the *Knowledge and Skills* required by the Texas Education Agency for the high school courses and the *Academic Course Guide Manual* (or *Workforce Education Course Manual* if applicable) descriptions, and the departmental course syllabi for the college courses.

### B. DUAL CREDIT PROGRAM GOALS

In accordance with HB 1638, TEC, Section 28.009 (b-1) and (b-2), which requires Texas Higher Education Board (THECB) and the Texas Education Agency (TEA) to collaboratively develop statewide goals for dual credit programs. CBISD and Brazosport College establish the following mutual goals in support of the dual credit program and in alignment with the statewide goals.

- Goal 1: Implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.

#### Key Strategies

- Parent and student meetings provided by campuses and dual credit counselors.
  - Websites maintained by both organizations.
  - BC & ISD will develop educational marketing material to provide information to students and families regarding endorsement pathway & dual credit programs.
- Goal 2: Assist high school students in the successful transition to and acceleration through post-secondary education.  
Key Strategies
    - Provision of student success course, Learning Frameworks, to provide students with knowledge, skills, and abilities necessary to succeed in the postsecondary environment.
    - Continuation of support from dual credit counselors through the transition into postsecondary education.
  - Goal 3: Provide academic and college readiness advising with access to student support services to bridge dual credit students successfully into college course and program completion.  
Key Strategies
    - Continuation of advising from dual credit counselors through the transition into postsecondary education.
    - Continuation of the Student Success Center at Brazosport College.
  - Goal 4: Ensure that the quality and rigor of dual credit courses is sufficient to ensure student success in subsequent courses.  
Key Strategies
    - Collaborate to ensure the content of Texas State standards is met or exceeded by the dual credit course.
    - Maintain adherence to Academic Course Guide and Workforce Education Course Manual.
    - Review and evaluate annual Basic Program data for continuous improvement.

### C. PROVISIONS

1. This agreement becomes effective for **Fall 2023**. If substantial changes occur in the curriculum of either institution with respect to these courses, the agreement shall be reviewed and revised as needed.
2. **Eligible Courses:** The college-level academic courses will comply with the rules and regulations of the Texas Higher Education Coordinating Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). All college-level academic courses will adhere to the description and content of the course as defined in the current edition of either the Academic Course Guide Manual (ACGM) or the Workforce Education Course Manual (WECM). Courses will provide advanced academic instruction and content that provides the student the opportunity to master the Texas

Essential Knowledge and Skills (TEKS) for the appropriate high school course. Developmental education courses are not approved for dual credit. Appendix A lists the courses offered by Brazosport College for dual credit.

3. **Student Eligibility:** High school students enrolled in college courses for dual credit will meet the same course enrollment requirements as all other students, including any required qualifying exams as prescribed in the Texas Administrative Code (TAC) 4.85 (b).
4. **Course Curriculum, Instruction, and Grading:** Dual credit courses will mirror the College course offered to College credit students. The College will ensure the curriculum, materials, instruction, grading, and rigor will be equivalent to the course offered to college credit students. Performance will be graded according to the same standard and scale as all other students, except that the College will report grades to the school district on a numeric scale if requested. Each student's college transcript will record the grade on the College's normal grading scale as defined in the Brazosport College catalog. The high school will notify the course instructor 2-days in advance of any planned activity that will interrupt class instruction. Course evaluations will be administered by the College at the end of the course. The high school is responsible for administering state mandated course specific exams.
5. **Transcription of Credit:** The College will transcript college credit hours earned and provide the high school transcripts at the end of each fall and spring semester. The college will also provide an official copy of the dual credit student's numerical grades. The high school transcription of grades for courses may differ from the College's based on Texas Education Association policies, specifically those relating to courses required to have End of Course STAAR exams.
6. **Academic Reporting:** Brazosport College will report progress of academic performance as pass/fail for students enrolled in an exclusive dual credit course. These reports will be issued twice a college semester to the registrar of the school district.
7. **Faculty Selection, Supervision, and Evaluation:** Faculty for dual credit courses will meet the same standards as all other Brazosport College faculty. Brazosport College, therefore, agrees to maintain the applicable standard of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) for all courses offered for dual credit. Faculty selection, supervision, and evaluation are the responsibility of Brazosport College. Brazosport College is responsible for maintaining the quality and instructional rigor of the dual credit program.
8. **Academic & Student Conduct Policies:** Course performance will be part of the student's permanent academic record. Students are subject to the rules of conduct and disciplinary standards as published in the Student Guide and Calendar and are subject to the penalties defined. Students have access to the grievance procedures published in the Student Guide and Calendar. The Independent School District policy will be followed for any non-instructional issues. The Independent School District will provide placement for students who are withdrawn from the course for any reason.
9. **Student Services:** The College will provide New Student Orientation sessions to all high school students. These sessions will include information regarding academic policies, support services, cost, and student opportunities and commitments.

First time in college dual credit students will:

- apply to the College using the Brazosport College common application (ApplyTexas)
- turn in a completed Dual Credit Agreement Form with appropriate signatures
- submit a high school transcript
- take any required placement tests
- secure a meningitis vaccine and submit all required documentation
- complete New Student Orientation

Each semester the College will provide a placement testing session for each high school in the District. Students requiring testing services above and beyond these sessions will be required to test at the Brazosport College Testing Center. Students will be registered directly through the College at regularly scheduled registrations, via the Internet or at special registration sessions.

Students needing accommodation in their dual credit courses must self-report their need to Brazosport College's Office of Disabilities.

Any accommodations made shall not fundamentally alter the course content established by the College and are provided in accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These acts guide Brazosport College in making reasonable accommodations in their policies, practices, services and facilities to ensure equal opportunity for qualified persons with disabilities to participate in all educational programs and activities.

Dual credit course instructors are required to implement BC approved accommodations as a part of the student's dual credit instruction with the written accommodation plan provided by Brazosport College's Office of Disabilities.

10. **Academic Support Services:** All dual credit students will have access to the following academic support services through Brazosport College:
  - Counseling and advising services
  - The BC Writing Center
  - Tutoring services provided by the Student Success Center, including TSI preparation
  - Supplemental Instruction
  - Student Mentors
  - Library Services
  - Proctored Testing Services
11. **Honor Recognition:** Graduating dual credit high school seniors that have completed 24 or more semester college hours at Brazosport College with a GPA of 3.0 or better will be awarded Honor Cords. Students earning 45 or more semester hours with a 3.0 or better GPA will receive, in addition to their honor cords, a certificate of merit from the President of Brazosport College.
12. **Shared Counselor:** As outlined in Appendix B, Brazosport College and the Independent School Districts of Columbia-Brazoria and Sweeny agree to share one full-time counselor to provide services of recruitment and transition of students to the College. In accordance with SB1277 (2021) the designated employees are Columbia HS – Savannah Anderson as the dual credit counselor at their respective institution to support the academic advising regarding dual credit prior to starting enrollment.
13. **Attendance Reporting:** Dual credit students enrolled in an exclusive dual enrollment course will have attendance reporting once a week to the Registrar of the school district/high school. BC will support dual credit attendance reporting of non-exclusive dual credit courses and online courses as appropriate.
14. **Location of Class:** Courses will be taught on a college campus/site, at the high school, or online.
  - College campus courses:
    - The College will provide a classroom, technology, and equipment appropriate for the discipline.
    - The College will provide the college instructor with access to the appropriate facilities.
  - High school campus courses:
    - The ISD will provide a classroom, technology, and equipment appropriate for the discipline.
    - The ISD will provide the college instructor with access to the appropriate facilities.
  - Online courses:
    - The College will comply with the THECB's adopted Principles of Good Practice for Courses Offered Electronically.

Brazosport College assumes no obligation or responsibility for the transportation of students to or from the BC campus or off site for the dual credit courses provided in this agreement.
15. **Student Composition of Class:** Dual credit courses will consist of dual credit students only or a combination of dual credit and college credit students. The decision to allow non-dual credit high school students into a dual credit course on a high school campus must be communicated to the Vice President of Academic and Student Affairs of the College and noted as an exception as described in the TAC 4.85 (d).
16. **Payment & Financial Support Services**
  - Cost Sharing
    - a. CBISD will pay the Brazosport College District tuition and fees for the first 8 SCH of courses taken by each CBISD student, in fall and spring. This includes both academic and workforce programs.
      - i. Students MUST take courses for dual credit
    - b. Tuition and fees assessed by Brazosport College District for the first 8 SCH of courses taken by each CBISD students will be 80% of the normal cost. Tuition and fees will be based on student residence as usual.
    - c. CBISD students enrolled in more than 8 SCH for dual credit are responsible for payment of all usual charges for tuition and fees for the credits above 8 SCH.
    - d. CBISD students enrolled in any term are responsible for payment of books, supplies, and/or course material for all courses.

- e. The College will pay the salaries of all dual-credit instructors, even when an instructor is also an employee of CBISD.
- Student Eligibility
  - a. Discounts will not apply for any dual credit student not meeting the established criteria for ISD sponsorship or taking a course not meeting established criteria for ISD sponsorship. Students will pay tuition and fees according to the tuition and fee payment schedule established by Brazosport College for the academic year.
  - b. Students must meet the established criteria for enrollment and ISD sponsorship.
- Invoicing
  - a. The College will invoice the ISD that sponsors the student for the applicable charges, in accordance with the Tuition & fees outlined in Financial Support Services Cost Sharing, as approved by the College Board of Regents.
  - b. When the official student enrollment count is conducted on the Official Reporting Day (ORD) of the term, The Brazosport College Business Office will communicate with the CBISD Business Office to provide the appropriate payment to be paid net 45 days after the applicable ORD.
- Funding
  - c. Brazosport College receives formula funding for courses provided to dual credit students through state appropriations. In keeping with state law, the independent school district may also receive state funds for the student as part of its reported average daily attendance.

**17. Recognition of Higher Education Partner**

The School District, when reporting and publicizing high school students' completion of dual credit courses, degrees, or certificates, will recognize Brazosport College as a higher education partner. When the School District advertises and/or publicizes the benefits of or opportunities for dual credit, including but not limited to academic designations, awards received or tuition saved, the School District will recognize Brazosport College as their Higher Education partner. The School District is encouraged to collaborate with the Brazosport College Office of Marketing and Communication on advertising and publicity. The School District is granted permission to use the BC logo provided by the Office of Marketing and Communication.

This agreement shall be reviewed and revised as necessary by a committee of faculty and administrators of the two schools to assure that each set of courses is still appropriately aligned.

## APPENDIX A

# Indicates that a prerequisite is required to take this course. "C" or better in high school chemistry or CHEM 1305 – Introductory Chemistry  
 \* Two college courses must be taken to receive high school credit.  
 @ Prerequisite: College Algebra

BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
<b>English/Language Arts</b>							
<i>Must demonstrate college readiness in ELAR as defined by Texas Administrative Code (TAC) 4.85b</i>							
ENGL1301	3	Composition & Rhetoric I	Communications (010)	English III	3220300	Y	1*
ENGL1302	3	Composition & Rhetoric II	Institutional Component Area (090)				
ENGL1301	3	Composition & Rhetoric I	Communications (010)	English IV	3220400	Y	1*
ENGL1302	3	Composition & Rhetoric II	Institutional Component Area (090)				
HUMA 1301	3	Composition & Rhetoric I	Communications (010)	English IV	3220400	Y	1*
HUMA 1301	3	Introduction to Humanities	Language, Philosophy, and Culture (040)	(CATALYST TRACK)			
HUMA 1302	3	Composition & Rhetoric II	Institutional Component Area (090)	English IV	3220400	Y	1*
HUMA 1301	3	Introduction to Humanities	Language, Philosophy, and Culture (040)				
HUMA 1301	3	Introduction to Humanities	Language, Philosophy, and Culture (040)	Humanities	03221600	Y	1
<b>Fine/Creative Arts</b>							
<i>Must demonstrate college readiness in ELAR as defined by TAC 4.85b</i>							
ARTS 1301	3	Art Appreciation	Creative Arts (050)	Art I	3500100	Y	1
ARTS 1303	3	Art History Survey: Ancient to Gothic	Creative Arts (050)	Art Appreciation	03500110	Y	1
ARTS 1304	3	Art History Survey: Renaissance to Post Modern	Creative Arts (050)	Art Appreciation	03500110	Y	1
MUSI 1306	3	Music Appreciation	Creative Arts (050)	Music Appreciation	03155600	Y	1
<b>Mathematics</b>							
<i>Must demonstrate college readiness in Math as defined by TAC 4.85b</i>							
<b>STEM Pathway</b>							
MATH1414	4	College Algebra for Calculus	Mathematics (020)	Precalculus	3101100	Y	1*
MATH 2412	4	Pre Calculus @	Mathematics (020)				
MATH 2413	4	Calculus I @	Mathematics (020)	Independent Study in Math II	03102501 (second time taken)	Y	1*
MATH 2414	4	Calculus II @	Mathematics (020)				
<b>Education Pathway</b>							
MATH 1314	3	College Algebra	Mathematics (020)	Independent Study in Math I	03102500 (first time taken)	Y	1*
MATH 1350	3	Fundamentals of Math I @	Mathematics (020)				
<b>Fine Arts, Business, OR Multidisciplinary Pathway</b>							
MATH 1314	3	College Algebra	Mathematics (020)	Independent Study in Math 1 OR Algebraic Reasoning	03102500 03102540	Y	.5 1
MATH 1332	3	Quantitative Reasoning	Mathematics (020)	Adv Quantitative Reasoning	3102510	Y	1

BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
MATH 1342	3	Statistics	Mathematics (020)	Statistics	3102530	Y	1
<b>Science</b> <i>Must demonstrate college readiness in ELAR as defined by TAC 4.85b</i>							
BIOL 1306/1106	4	General Biology I/ Lab General Biology II/ Lab @	Life and Physical Sciences (030) Life and Physical Sciences (030)	Scientific Research & Design Scientific Research & Design II Scientific Research & Design III	13037200 13037210 13037220	Y	1*
BIOL 1307/1107	4	Human Anatomy & Physiology I/Lab	Life and Physical Sciences (030)	Anatomy & Physiology	13020600	Y	1
BIOL 2301/2101	4	Human Anatomy & Physiology II/Lab	Life and Physical Sciences (030)	Environmental Systems	3020000	Y	1
ENVR 1301/1101	4	Environmental Science I/Lab	Life and Physical Sciences (030)				
ENVR 1302/1102	4	Environmental Science II/Lab	Life and Physical Sciences (030)				
<b>Science</b> <i>Must demonstrate college readiness in ELAR &amp; Math as defined by TAC 4.85b</i>							
CHEM 1311/1111	4	General Chemistry I / Lab #	Life and Physical Sciences (030)	Scientific Research & Design Scientific Research & Design II Scientific Research & Design III	13037200 13037210 13037220	Y	1*
CHEM 1312/1112	4	General Chemistry II / Lab @	Life and Physical Sciences (030)	Scientific Research & Design Scientific Research & Design II Scientific Research & Design III	13037200 13037210 13037220	Y	1*
CHEM 1305/1105	4	Introductory Chemistry with Lab #	Not in Core Curriculum at BC	Physics	3050000	Y	1*
CTEC 1401/1401L	4	Technical Physics with Lab	Not in Core Curriculum at BC	Scientific Research & Design Scientific Research & Design II Scientific Research & Design III	13037200 13037210 13037220	Y	1*
PHYS 1301/1101	4	College Physics I / Lab @	Life and Physical Sciences (030)				
PHYS 1302/1102	4	College Physics II / Lab @	Life and Physical Sciences (030)				
PHYS 2325/2125	4	Univ Physics I-Mechanics & Heat #	Life and Physical Sciences (030)	Scientific Research & Design Scientific Research & Design II Scientific Research & Design III	13037200 13037210 13037220	Y	1*
PHYS 2336/2126	4	Univ Physics II-Electricity, Magnetism & Light #	Life and Physical Sciences (030)				
<b>Social Studies</b> <i>Must demonstrate college readiness in ELAR as defined by TAC 4.85b</i>							
ECON 2301	3	Principles of Economics I	Social & Behavioral Science (080)	Economics	3310300	Y	1/2
GEOG 1303	3	World Regional Geography	Social & Behavioral Science (080)	World Geography	3320100	Y	1
GOVT 2305	3	Federal Government	Government/ Political Science (070)	U.S. Government	3330100	Y	1/2
GOVT 2306	3	Texas Government	Government/ Political Science (070)	Special Topics in Social Studies	03380002	Y	1/2
HIST 1301	3	US History to 1877	American History (060)	US History OR	03340100	Y	1*
HIST 1302	3	US History 1877 to Present	American History (060)	Advanced Social Studies I Advanced Social Studies II	03380001 03380021	Y	1*

BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
HIST 1301	3	US History to 1877	American History (060)	Advanced Social Studies I	03380001	Y	1/2
HIST 1302	3	US History to 1877	American History (060)	Advanced Social Studies II	03380021	Y	1/2
PSYC 2301	3	General Psychology	Social & Behavioral Science (080)	Psychology	3350100	Y	1/2
SOCI 1301	3	Introduction to Sociology	Social & Behavioral Science (080)	Sociology	3370100	Y	1/2
<b>Speech</b>							
<i>Must demonstrate college readiness in ELAR as defined by TAC 4.85b</i>							
SPCH 1315	3	Fundamentals of Speech	Communications (010)	Professional Communications	13009900	Y	1/2
SPCH 1318	3	Interpersonal Communication	Communications (010)	Communication Application	3241400	Y	1/2
<b>Other Academic Courses</b>							
<i>Must demonstrate college readiness in ELAR as defined by TAC 4.85b</i>							
PSYC 1300	3	Learning Frameworks	Institutional Component Area (090)	College Readiness & Study Skills	3270100	Y	1/2
SPAN 1411	4	Beginning Spanish I	Not in Core Curriculum at BC	Spanish I	3440100	N	1
SPAN 1412	4	Beginning Spanish II	Not in Core Curriculum at BC	Spanish II	3440200	N	1
SPAN 2311	3	Intermediate Spanish I	Language, Philosophy, and Culture (040)	Spanish III	3440300	N	1
SPAN 2312	3	Intermediate Spanish II	Language, Philosophy, and Culture (040)	Spanish IV	3440400	Y	1
FREN 1411	4	Beginning French I	Not in Core Curriculum at BC	French I	03410100	N	1
FREN 1412	4	Beginning French II	Not in Core Curriculum at BC	French II	03410200	N	1
ACCT 2401	4	Principles of Accounting I	Not in Core Curriculum at BC	Accounting I	13016600	N	1
ACCT 2402	4	Principles of Accounting II	Not in Core Curriculum at BC	Accounting II	13016700	N	1
<b>Architecture &amp; Construction Area</b>							
<b>Program of Study: Drafting</b>							
CNBT 1300	3	Residential & Light Commercial Blueprint Reading		Principles of Architecture	13004210		1
DFTG 1305	3	Technical Drafting		Architectural Design I	13004600		1
DFTG 1309	3	Basic Computer Aided Drafting		Architectural Design II	13004700		2
DFTG 2319	3	Intermediate Computer-Aided Drafting		Career Preparation I	12701305		3
DFTG 1317	3	Architectural Drafting - Residential					
DFTG 1380	3	Co-op Education I - Drafting					
DFTG 1381	3	Co-op Education II - Drafting					

BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
<p>Students completing CNBT 1300, DFTG 1305, 1309, 2319 &amp; 1380 with a "C" or better earn a Drafting Technology - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							
<b>Architecture &amp; Construction Area</b>							
<b>Program of Study: Construction Management</b>							
CNBT 1318	3	Construction Tools & Techniques	NCCER Core Eligible	Principles of Construction	13004220		1
CNBT 1311 ITSC 1301	3	Construction Methods and Materials Intro to Computers		Construction Management I	13004900		2*
CNBT 2342 CNBT 2310	3	Construction Management I Blueprint Reading		Construction Management II	13005000		2*
CNBT 1380 CNBT 1381	3	Co-op I – Construction Technology Co-op II - construction Technology		Career Preparation I	12701305		3*
<p>Students completing CNBT 1318, 1311, 2342, 2310, 1380 &amp; ITSC 1301 with a "C" or better earn an Industrial &amp; Commercial Construction: Construction Management - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							
<b>Architecture &amp; Construction Area</b>							
<b>Program of Study: Electrical</b>							
CNBT 1318	3	Construction Tools & Techniques	NCCER Core Eligible	Principles of Construction	13004220		1
ELPT 1319 ELPT 1329	3	Fundamentals of Electricity Residential Wiring	ELPT 1319 & 1329 are required for NCCER Level 1 certificate eligibility (with completion of NCCER core)	Electrical Technology I	13005600		2*
ELPT 1345 ELPT 1357	3	Residential Wiring Industrial Wiring	ELPT 1345 & 1357 are required for NCCER Level 2 certificate eligibility (with completion of NCCER core)	Electrical Technology II	13005700		2*
ELTN 1380 ELTN 1381	3	Co-op I – Electrician Co-op II - Electrician		Career Preparation I	12701305		3*
<p>Students completing ELPT 1321, 1319, 1329, 1345, 1357, &amp; CNBT 1318 with a "C" or better earn an Industrial &amp; Commercial Electricity - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							
<b>Architecture &amp; Construction Area</b>							
<b>Program of Study: Heating, Ventilation, &amp; Air Conditioning (HVAC)</b>							
CNBT 1318	3	Construction Tools & Techniques	NCCER Core Eligible	Principles of Construction	13004220		1
HART 1401 HART 1410	4	Basic Electricity for HVAC Shop Practices and Tools	HART 1401 & 1410 are 2 of 4 courses required for NCCER Level 1 certificate eligibility (w/ completion of NCCER Core)	HVAC & Refrigeration Tech I	13005800		1*
HART 1403 HART 1407	4	Air Conditioning Control Principle Refrigeration Principles	HART 1407 is 1 of 4 courses required for NCCER Level 1 certificate eligibility (with completion of NCCER Core)	HVAC & Refrigeration Tech II	13005900		2*
<p>Students completing HART 1401, 1403, 1407, &amp; 1410 with a "C" or better earn a HVAC Technology - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							



BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
<b>Architecture &amp; Construction Area Program of Study: Pipefitting</b>							
CNBT 1318	3	Construction Tools & Techniques		Principles of Construction	13004220		1
PFPB 1305	3	Basic Blueprint Reading for Pipefitters	PFPB 1308 is required for NCCER Level 1 certificate eligibility	Pipefitting Technology I	N1300425		1*
PFPB 1308	3	Basic Pipefitting Skills	(with completion of NCCER Core)				
PFPB 2310	3	Inter. Blueprint Reading for Pipefitters		Pipefitting Technology II	N1300426		1*
PFPB 2307	3	Pipe Fabrication & Installation I					
PFPB 1380	3	Cooperative Education I – Pipefitter		Career Preparation I	412701305		3*
PFPB 1381	3	Cooperative Education II – Pipefitter					
Students completing CNBT 1318, PFPB 1305, 1308, 2310, 2307, & 1380 with a "C" or better earn a Pipefitting (General) - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a>							
<b>Business, Marketing, Finance Program of Study: Accounting</b>							
BMGT 1327	3	Principles of Management		Principles of Business, Marketing, & Finance	13011200		1*
MRKG 1311	3	Principles of Marketing					
ACNT 1303	3	Intro to Accounting I (office) OR		Accounting I	13016600		1
(CTE) OR		Principles of Accounting I					
ACCT 2401	3			Accounting II	13016700		1
(Academic)							
ACNT 1325	3	Principles of Accounting (office)					
(CTE) OR		OR					
ACCT 2402	3	Principles of Accounting II					
(Academic)							
POFI 1380	3	Co - Op Education I -		Career Preparation I	12701305		3*
POFI 1381	3	Business/ Office Automation/ Tech					
		Co - Op Education II -					
		Business/ Office Automation/ Tech					
<b>Business, Marketing, Finance Program of Study: Business Management</b>							
BMGT 1327	3	Principles of Management		Principles of Business, Marketing, & Finance	13011200		1*
MRKG 1311	3	Principles of Marketing					
ITSC 1301	3	Intro to Computers		Business Information Management (BIM) I	13011400		1
(CTE) OR							
BCIS 1405	4	Business Computer Applications					
(Academic)							
POFT 2312	3	Business Correspondence & Comm		Business Information Management (BIM) III/Lab	13011510		2*
POFT 1328	3	Business & Professional Presentations					

BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
POFI 1380	3	Co - Op Education I - Business/ Office Automation/ Tech		Career Preparation I	12701305		3*
POFI 1381	3	Co - Op Education II - Business/ Office Automation/ Tech					
<p>Catalyst is a selective program that provides a pathway to Associate of Applied Science degree completion 1 year out of high school. Programs of study lead to an in-demand, high wage-earning career. Students selected for Catalyst will follow the Catalyst pathway, take courses together in a cohort, and are expected to earn a "C" or higher in each course. AISD will pay for tuition, fees, and textbooks for students accepted and meeting academic requirements into the Catalyst program. Upon high school graduation, Brazosport College will pay for tuition, fees, &amp; textbooks for Catalyst students continuing the Catalyst pathway.</p> <p>For more information visit <a href="http://www.brazosport.edu/Catalyst">www.brazosport.edu/Catalyst</a>.</p>							
<p><i>All Catalyst Juniors must demonstrate college readiness in English, Language Arts, Reading (ELAR) as defined by Texas Administrative Code (TAC) 4.85b</i>  <i>All Catalyst Seniors must demonstrate college readiness in English, Language Arts, Reading (ELAR) &amp; Math as defined by Texas Administrative Code (TAC) 4.85b</i></p>							
<b>Catalyst Pathway: Chemical Technology – Process Operations</b>							
PSYC 1300	3	Learning Frameworks	Institutional Component Area (090)	College Readiness & Study Skills – S1	3270100	Y	1/2
PTAC 1302	3	Introduction to Process Technology	Process Operations Basic Certificate (1 of 6)	Intro to Process Technology- S1	13040502	Y	1
SPCH 1315	3	Fundamentals of Speech	Communications (010)	Professional Communications – S2	13009900	Y	1/2
PTAC 1308	3	Safety, Health, & Environment	Process Operations Basic Certificate (2 of 6)	Petrochemical Safety, Health, & Environment – S2	13040504	Y	1
PTAC 1432	4	Process Instrumentation	Process Operations Basic Certificate (3 of 6)	Oil & Gas Production Systems II- S3	13001260	Y	1
MATH 1332	3	Quantitative Reasoning	Mathematics (020)	Adv Quantitative Reasoning – S3	3102510	Y	1
CHEM 1305/1105	4	Introductory Chemistry with Lab #	Process Operations Basic Certificate (4,5 of 6)	Scientific Research & Design: Intro Chem/ Technical Physics – S3 / S4	13037200	Y	1*
CTEC 1401/1401L	4	Technical Physics with Lab	Not in Core Curriculum at BC				
ENGL1301	3	Composition & Rhetoric I	Communications (010)	English IV – S3 / S4	3220400	Y	1*
HUMA 1301	3	Introduction to Humanities	Language, Philosophy, and Culture (040)				
PTAC 1410	4	Process Technology - Equipment I	Process Operations Basic Certificate (6 of 6)	Oil & Gas Production Systems I – S4	13001250	Y	1
<p>Students completing PTAC 1302, 1410, 1308, 1432, CHEM 1305 &amp; 1105 with a "C" or better earn a Process Operations - Basic Certificate at Brazosport College  Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							
<b>Catalyst Pathway: Instrumentation Technology</b>							
PSYC 1300	3	Learning Frameworks	Institutional Component Area (090)	College Readiness & Study Skills – S1	3270100	Y	1/2
PTAC 1302	3	Introduction to Process Technology		Intro to Process Technology- S1	13040502	Y	1
INTC 1401	4	Principles of Industrial Measurements I	I&E Basic Cert (1 of 5)	Manufacturing Engineering Technology I – S1	13032900	Y	1
SPCH 1315	3	Fundamentals of Speech	Communications (010)	Professional Communications – S2	13009900	Y	1/2

BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
INTC 1441	4	Principles of Automatic Control	I&E Basic Cert (2 of 5)	Digital Electronics Instrumentation Pathway - S3	13037600	Y	1
ITSC 1301	3	Introduction to Computers		Principles of Info Technology – S3	13027200		1
MATH 1332	3	Quantitative Reasoning	Mathematics (020)	Adv Quantitative Reasoning – S3	3102510	Y	1
ENGL1301	3	Composition & Rhetoric I	Communications (010)	English IV – S3 / S4	3220400	Y	1*
HUMA 1301	3	Introduction to Humanities	Language, Philosophy, and Culture (040)				
INTC 1315	3	Final Control Systems	I&E Basic Cert (3 of 5)	AC/DC Electronics- S4	13036600	Y	1
INTC 1291	2	Special Topics: Test Equipment	I&E Basic Cert (4 of 5)	Occupational Safety & Environmental Technology I – S4	N1303660	Y	1
Students completing INTC 1401, 1291, 1315, 1457, & 1441 with a "C" or better earn a Instrumentation & Electrical (I&E) - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a>							
<b>Health Science</b>							
HITT 1305	3	Medical Terminology		Medical Terminology	13020300		1
<b>Information Technology</b>							
<b>Program of Study: Networking Systems</b>							
ITSC 1301	3	Introduction to Computers		Principles of Info Technology	13027200		1
ITSC 1305	3	PC Operating Systems		Computer Science I	3580200		1
ITNW 1325	3	Fundamentals of Network Tech		Networking	13027400		1
<b>Information Technology</b>							
<b>Program of Study: Web Development</b>							
ITSC 1301	3	Introduction to Computers		Principles of Info Technology	13027200		1
ITSE 1313	3	Internet/Web Page Development		Web Technologies	13027900		1*
ITSE 1332	3	Intro to Visual Basic Programming		Web Design	3580820		1
IMED 1316	3	Web Design I	Microsoft Technology Associate (for Exam 98-383) AND WOW Certified Web Designer (CWDSA)				
<b>Manufacturing</b>							
<b>Program of Study: Manufacturing Technology</b>							
MCHN 1302	3	Print Reading for Machining Trades		Blueprint Reading for Manufacturing Applications	N1303684		1
MCHN 1343	3	Machine Shop Mathematics		Diversified Manufacturing I	13032650		1

BC Course	BC Credit	BC Course Title	BC Core Area/Certificate	CHS Course Title	PEIMS	Measure/ Weighted GPA	CHS Credit
MCHN 1338	3	Basic Machine Shop I	MCHN 1325 is required for NCCER Level 1 certificate eligibility (with completion of NCCER Core)	Precision Metal Manufacturing I	13032500		2*
MCHN 1341	3	Basic Machine Shop II					
OR							
MCHN 1325	3	Millwright I					
MCHN 1329	3	Millwright II					
MCHN 1352	3	Intermediate Machining I		Precision Metal Manufacturing II/Lab	13032610		3*
MCHN 1354	3	Intermediate Machining II					
OR							
MCHN 2305	3	Millwright III					
MCHN 2307	3	Millwright IV					
MCHN 1380	3	Co-op Education I - Machinist Tech		Practicum in Manufacturing	13033005		3*
MCHN 1381	3	Co-op Education II - Machinist Tech					
<p>Students completing MCHN 1302, 1338, 1341, 1343, 1352, 1354, 1380 &amp; 1381 with a "C" or better earn a Machine Technology - Machinist Specialty - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							
<b>Manufacturing</b>							
<b>Program of Study: Welding</b>							
CNBT 1318	3	Construction Tools & Techniques	NCCER Core Eligible	Introduction to Welding	13032250		3
WLDG 1428	4	Intro to Shielded Metal Arc Welding		Welding I	1302300		2*
WLDG 1412	4	Intro to Flux Cored Arc Welding					
WLDG 1430	4	Intro to Gas Metal Arc Welding		Welding II + Lab	13032410		3*
WLDG 1434	4	Intro to Gas Tungsten Arc Welding					
<p>Students completing CNBT 1318, WLDG 1428, 1412, 1430, &amp; 1434 with a "C" or better earn a Welding - Basic Certificate in 2021-22 catalog at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							
<b>Transportation, Distribution, &amp; Logistics</b>							
<b>Program of Study: Automotive</b>							
AUMT 1405	4	Intro to Automotive Technology	Successful completion of AUMT 1405 earns: SP2 Mechanical Certification Safety Pollution Prevention Cert	Automotive Technology I Automotive Chassis Track - SO	13039600		2*
AUMT 1410	4	Automotive Brake Systems					
AUMT 1407	4	Automotive Electrical Systems		Automotive Technology II/Lab Automotive Chassis Track - JR	13039710		3*
AUMT 1416	4	Automotive Suspension & Steering Systems					
AUMT 1380	3	Co-op Education I - Automotive		Practicum in Transportation Systems Automotive Chassis Track - SR	13040450		2*
AUMT 1381	3	Co-op Education II - Automotive					
<p>Students completing AUMT 1405, 1407, 1410 &amp; 1416 with a "C" or better earn an Automotive Technology - Basic Certificate at Brazosport College Apply at <a href="http://www.brazosport.edu/graduation">www.brazosport.edu/graduation</a></p>							

## APPENDIX B

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### AGREEMENT FOR EDUCATIONAL SERVICES

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This agreement, made and entered into between Brazosport College and The Independent School Districts of Columbia-Brazoria and Sweeny provides for services with the following terms and conditions.

#### Article I

Brazosport College and The Independent School Districts of Columbia-Brazoria and Sweeny agree that the following services will be provided:

1. One shared full-time counselor, whose time will be split between recruitment and transition of students to college.
2. Duties will include, but are not limited to the following:
  - a) Advise students and parents regarding selection and preparation for college admissions testing, including SAT, ACT, and TSIA.
  - b) Arrange for evening workshops on college admission, dual credit/concurrent enrollment and financial aid for parents and students.
  - c) Assist in the coordination of college/career nights.
  - d) Assist with college advisement and registration during peak periods, attend departmental meetings and be a part of in-service programs on the high school and college campuses.
  - e) Assist with articulation meetings between Brazosport College and the Independent School Districts of Columbia-Brazoria and Sweeny.
  - f) Provide academic advising, admissions, registration and financial aid information to high school students seeking admission to Brazosport College.
  - g) Provide, during specified times, student services support to Brazosport College on and off campus.
  - h) Serve as a resource on college financial aid for students, parents and staff. The college or the school district may assign other duties as appropriate.
  - i) Understand Texas Higher Education Coordinating Board rules regarding dual credit programs.
  - j) Understand and discuss FERPA guidelines with student and parents.
  - k) The college or the school district may assign other duties as appropriate.

#### Article II

Employment and compensation:

1. The counselors will be employees of Brazosport College.
2. Funding for the position will be shared by three districts. Associated benefits for the position will be provided by Brazosport College. If funding is discontinued by any district, the position is subject to discontinuance.
3. Vacation and sick leave, as awarded by Brazosport College, will be honored by the Independent School Districts of Columbia-Brazoria and Sweeny.

#### Article III

Contracted services:

1. The Independent School Districts of Columbia-Brazoria and Sweeny will provide Brazosport

College, not later than April of each year, costs for contracted services for the next fiscal year.

2. Brazosport College agrees to pay contracted service fee in two equal payments. Payments will be made to The Independent School Districts of Columbia-Brazoria and Sweeny not later than November and March of each academic year.

#### **Article IV**

Supervision and evaluation of counselors:

1. A representative from each member of this agreement will participate in the hiring process.
2. Representatives of The Independent School Districts of Columbia-Brazoria and Sweeny and Brazosport College will jointly share in the supervision of the counselors.
3. Brazosport College will provide the Columbia-Brazoria and Sweeny Independent School Districts performance information, for purposes of evaluation. Brazosport College's Director of Counseling and Testing will accept responsibility for conducting annual performance evaluations of the counselor.

#### **Article V**

Provision for implementation and termination:

1. This agreement will become effective upon approval by the President of Brazosport College and the Superintendents of the Independent School Districts of Columbia-Brazoria and Sweeny. Upon implementation, this agreement will continue until one party petitions the other party to end the agreement.
2. Such petition to end the agreement must be submitted one year in advance of the intent to terminate, and must be submitted in writing signed by the President of Brazosport College or Superintendent s of either Columbia-Brazoria or Sweeny Independent School Districts, as appropriate. Delivery of the intent to terminate will constitute formal notification and will serve as grounds for termination one year following the date of delivery.

## APPENDIX C

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### ADULT EDUCATION AND LITERACY PROGRAM

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#### A. Purpose

The purpose of Appendix C is to document the approval and to expand the relative responsibilities of the Adult Education and Literacy Program funded by grant dollars from Texas Workforce Commission between **Brazosport College**, 500 College Drive, Lake Jackson, TX 77566 and **Columbia-Brazoria ISD**,

#### B. Provisions/Termination

1. This agreement will become effective on **September 1, 2023**, and both parties agree to accept the conditions set forth in this document and review annually.
2. Changes in the agreement, at either **Brazosport College** or the **Columbia-Brazoria ISD**, will be part of the annual review by September of each year.

#### C. Conditions of this Agreement

Brazosport College will:

1. Recruit, screen, and assess eligibility of applicants for the Adult Education program.
2. Offer a GED class on the campus of Columbia High School.
3. Provide teachers and pay their salaries.
4. Provide teachers with a minimum of 12 hours of professional development and on-going instructional support.
5. Provide teachers and students with instructional materials.
6. Collect program data including: student demographics, student contact hours, and student pre & post test scores.
7. Input program data into TEAMS, a state-of-the-art, state-wide information management system which reports participant outcomes and monitors program performance against performance measures.

C-BISD's Columbia High School will:

1. Provide classroom space.
2. Provide information and referral services about this program to interested applicants.

#### D. Non-Discrimination and Equal Opportunity

All Parties to this MOU certify that they prohibit, and will continue to prohibit, discrimination, and they certify that no person, otherwise qualified, will be denied employment, services, or other benefits on the basis of: race, color, religion, sex, national origin (including limited English proficiency), age, disability, political affiliation or belief, veteran's status, or on the basis of any other classification protected under state or federal law.

#### E. Accessibility

Services will be available in a physically accessible location, taking into account as appropriate, distance from public transportation and availability of parking. All locations where services are provided will maintain a culture of inclusiveness.

#### F. Monitoring

All Partners will cooperate with compliance monitoring that is conducted to ensure that all programs, services, technology, and materials are physically and programmatically accessible and available to all.

**APPROVAL:**

**BRAZOSPORT COLLEGE**

\_\_\_\_\_  
Priscilla A. Sanchez,  
Dean, School & College Partnerships

\_\_\_\_\_  
Date

\_\_\_\_\_  
Anne Bartlett,  
Vice President, Industry & Community Resources

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Vincent Solis,  
President

\_\_\_\_\_  
Date

**COLUMBIA-BRAZORIA INDEPENDENT SCHOOL DISTRICT**

  
\_\_\_\_\_  
Mr. Chris Miller,  
Assistant Superintendent of Administrative Services

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mr. Steve Galloway,  
Superintendent

  
\_\_\_\_\_  
Date